



Company Name

CAREGIVER CREDENTIALING FORM

PAGE 1 OF 1

Date: _____ Time: _____

Employee/Contractor Name: _____

Document Type	Received	Exp. Date	Comments
Voters Reg. / Alien Status			
I-9 Form			
Drivers License			
Social Security Card			
Affidavit of Good Moral Character			
Criminal Check			

CERTIFICATIONS

Document Type	Date Provided to Employee /Contractor	Received Date	Exp. Date	Comments
Application for Employment				
Employee Agreement				
Job Description				
Probationary Period				
Employee Declaration Form				
Statement of Commitment				
Orientation				
Policy and Procedures Manual				
HIPPA				
Confidentiality Statement				
Employee Safety Check List				
Attestation				
Test				
W-9 / W-4 (IRS Form)				
Tax Exempt Agreement				
License Verification				
OIG Database Search				
NPDB Search				
Credit Report Review				
References (2)				
Resumé				
Emergency Contact				
License / Certificate				
HHA 75 HRS Certificate				
HIV / AIDS Cert. (4 hours)				
OSHA Cert.				
Professional Liability Ins.				
Auto Insurance				
Performance Evaluation				